



**2017-18 DELEGATE RATES** (*valid until 31<sup>st</sup> August 2018*)

**Day Delegate Rate: £30 per person plus VAT**

Inclusive of:

- Tea/Coffee on arrival
- Morning coffee and tea with scones, tray bake, pastries or shortbread
- Soup and sandwich lunch (can be tailored to suit dietary requirements)
- Afternoon tea and coffee with scones or tray bake
- Main meeting room hire
- Water on tables
- Screen, projector and flipchart
- Complimentary WiFi
- Free parking (for up to 100 delegates)

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**Half Day Delegate Rate: £20 per person plus VAT**

Inclusive of:

- Morning coffee, tea with scones, tray bake, pastries or shortbread or afternoon tea, coffee & scones, tray bake, pastries or shortbread
- Main meeting room hire
- Water on tables
- Screen, projector and flipchart
- Complimentary WiFi
- Free parking (for up to 100 delegates)

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**Weekend Day Delegate Rate: £30 per person plus VAT**  
(*please note minimum group of 20 required*)

Inclusive of:

- Tea/Coffee on arrival
- Morning coffee and tea with biscuits
- Soup and sandwich lunch (can be tailored to suit dietary requirements)
- Afternoon tea and coffee with scones or tray bake
- Main meeting room hire
- Water on tables
- Screen, projector and flipchart
- Complimentary WiFi
- Parking (for up to 100 delegates)

*Meetings extending beyond 6.00pm will be charged at £50.00 on top of DDR or weekend DDR*

## Twenty four hour delegate rate: £85 per person inclusive of VAT

### Inclusive of:

- En-suite accommodation
- Continental Style Breakfast
- Morning coffee, tea with scones or tray bake
- Two course buffet lunch
- Afternoon tea, coffee & scones or tray bake
- Water on tables
- Screen, projector and flipchart
- Complimentary WiFi
- Parking (for up to 100 delegates)
- Two course self-service dinner

Main meeting room hire - complimentary

*Please note that there is an additional charge for dinner to be served in meeting rooms.*

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### Room Hire

Drawing Room	£350.00
Edwin Muir Room	£200.00
George Mackay Brown Room	£155.00
Boardroom	£150.00
The Bunker	£150.00
Armoury	£250.00

Breakout rooms (if available) charged at £50.00 per room:

Willa Muir Room  
Room 204  
Room 208  
The Crypt